Keywords: sub-internship

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I. PURPOSE
The purpose of this policy is to describe the criteria that clinical rotations must meet in order to fulfill the graduation requirement of completion of a subinternship. The goal of the required subinternship is for the learner to assume the role of an intern, learn to work as integral part of healthcare team, learn how to manage handoffs and transfer of care, and assume primary management of assigned patients.

II. POLICY
A. To fulfill the graduation requirement, a specialty subinternship must meet the following criteria:
   1. The subinternship must be in a discipline for which a medical student may match directly into an internship / residency in the specialty, and for which Johns Hopkins Hospital (JHH) / Johns Hopkins Bayview Medical Center (JHBMC) / Johns Hopkins All Children's Hospital (JHACH) / Johns Hopkins Howard County Medical Center (JHHCMC) already has an established role for the intern in the department hosting the subinternship
   2. The subinternship must assign the student a level of patient responsibility and educational goals that exceed that of a core clerkship student on that service, as evidenced by clinical privileges given (with supervision) may perform specialty specific procedures (as appropriate for level of training) under direct supervision, document discharge summaries, and enter orders (must be cosigned by medical doctor).
   3. The subinternship must take place at JHH or JHBMC or at a Johns Hopkins medical institution that already hosts a Johns Hopkins residency program (for quality control purposes).
   4. The subinternship must have a written syllabus, objectives, assessment plan, and grading model that would meet standards set by the Undergraduate Medical Education Policy and Curriculum Committee (UMEPCC) Clerkship Directors and Clinical Skills (CD/CS) Subcommittee.
   5. The summative assessment tool would address the six Accreditation Council on Graduate Medical Education physician competencies, and could provide evidence for all eight American Association of Medical Colleges (AAMC) physician competencies.
   6. The subinternship may provide formative assessment of entrustability in the core AAMC 13 Entrustable Professional Activities.
   7. Must be successfully completed by graduation.
B. Approved subinternships for the graduation requirement will be reviewed regularly by the UMEPCC CD/CS subcommittee to ensure they continue to meet the educational standards defined above. Deficiencies would be managed by the Undergraduate Medical Education deans who would work with the department to make corrections. This information will be reported back to the UMEPCC CD/CS subcommittee and UMEPCC.
C. Deans for Undergraduate Medical Education, and the Registrar's Office will review newly proposed subinternships and determine if they meet these standards. If they do not meet these requirements, a letter will be sent to the departments to request further documentation as to how they believe the proposed subinternship meets the minimum standards in

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order to fulfill the graduation requirement. The proposal will then be reviewed in UMEPCC CD/CS subcommittee and if recommended, will be presented in UMEPCC for possible approval.

III. SUPPORTIVE INFORMATION

Responsible Office: School of Medicine Office of the Registrar

Responsible Role: Associate Dean and Registrar